

Rosendo Gonzalez, Chapter 7 Trustee
Chapter 7 Trustee Website Link www.gonzaleztrustee.net
NEW !! - 341a Continued Case Procedures

Please be informed beginning **May 1, 2013**, the Chapter 7 Trustee will be accepting all documents requested EXCEPT PHOTOS in “one” electronic submission via a new web based program.

- **EMAIL INVITATION TO REGISTER** –an invitation delivered to your email address registered with the United States Bankruptcy Court (USBK) will provide specific instructions on how documents are to be uploaded to the document delivery website.
- **AMENDMENTS / DECLARATIONS**
 - File with the USBK within fourteen (14) days after the 341a meeting of creditors date, ***and***
 - Electronically submit a filed stamped copy of each amendment.
- **DOCUMENTS REQUESTED**
 - One electronic submission of a complete set of documents is to be submitted only when all documents are organized in chronological order and by category. *Partial or incomplete set of documents will be rejected.*
 - Electronically submit documents within fourteen (14) days after the 341a meeting of creditors
 - In Pro Per Debtors unable to electronically submit may send documents via email, US mail or special delivery to Security Guard Desk, 510 S. Hewitt Street, Los Angeles, CA 90013.
 - Late documents received fifteen (15) days after the 341(a) meeting may not be timely reviewed.
 - Overnight & Special Delivery is not recommended - for extraordinary circumstances deliver to:

Security Guard Desk
510 S. Hewitt Street
Los Angeles, CA 90013

- **APPEARANCES & CONFIRMATION OF RECEIPT**– Debtor’s appearance is required UNLESS specifically excused by the Trustee. Documents submitted are to be confirmed by visiting the Trustee’s website listed below:
 - Visit www.gonzaleztrustee.net approximately three (3) days prior to the continued 341(a) meeting date to obtain the confirmation of document production and debtor’s appearance.
- **PHONE CALLS / VOICE MAIL / FAXES**
 - Phone calls/voice mails received one (1) day prior to 341a meeting are unlikely to be returned.
 - Telephonic calls are accepted between 8 AM and 12 noon daily other than 341a hearing dates .

Electronic Document Delivery – request Trustee’s email invitation and follow invitation instructions Photos via email to: gonzaleztrustee@att.net 213-452-0071	Case Status – visit website 3 days prior to continued hearing date: CHAPTER 7 TRUSTEE WEBSITE: www.gonzaleztrustee.net	In Pro Per – with no email send documents to: CHAPTER 7 TRUSTEE Rosendo Gonzalez TR 530 South Hewitt Street Suite #148 Los Angeles, CA 90013 213-452-0071	More information visit: U.S. BANKRUPTCY COURT Website: www.cacb.uscourts.gov
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